



# Redcliffe Golf Club

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## **VACANCY ON MANAGEMENT COMMITTEE**

Mr Anthony Corcoran the Club Captain resigned from the Management Committee on Friday 27<sup>th</sup> January 2012 due to personal reasons.

The Constitution states in Clause 13, Vacancies on the Management Committee; that the Management Committee shall have power at any time to appoint any member of the Club to fill any casual vacancy on the Management Committee until the next Annual General Meeting.

At a special Management Committee Meeting held on Monday 30<sup>th</sup> January 2012, Mr Trevor Pryor, who is the Vice Captain has accepted the position of Captain and Mr John Jayo has accepted the position of Vice Captain, therefore a vacancy for a House Director has become vacant on the Management Committee.

In order to fill this resulting vacancy, the Management Committee are requesting expressions of interest from anyone who is keen to be considered to be appointed to the position of House Director. The expression of interest needs to be lodged, in writing, with the Secretary Manager by Monday 21<sup>st</sup> February 2012.

Duties of the House Director will include assisting the Secretary Manager with the following:

- All contracts relating to the Clubhouse (ie Catering, Cleaning, Maintenance etc)
- Organising Clubhouse Functions for Members and Visitors
- Promotion of Outside Functions
- Liaison with the Caterers regarding service provided to members
- Promotion of the Clubhouse Dining Facilities to Members and Visitors
- All other issues relating to the profitable running of the Clubhouse